



PROGRAM DEVELOPMENT DOCUMENT

PROPOSED FACULTY LED OR CUSTOMISED SHORT COURSE PROGRAM

Please fill out the below document and email it back to amy@pepacific.com for the development of your faculty led or customized short course program.

Name of USA University:

Name of Faculty/Study Abroad staff member:

Email & Phone number of contact person:

Proposed major area of study:

Name of program/subject:

Will you award credit for this program?

Will this program be for Undergraduate or Postgraduate students?

Would you like both Australia and New Zealand included or just one?

If you know the cities you would like included in your Program please list them:

Brief description of suggested Academic Program overview:

Estimated number of students:

Estimated number of faculty to lead the program:

Preferred dates of program:

Preferred length of program:

Any housing preferences?

Would you like any meals included?

What would you like the budget to be for this program approximately per student?

Would you like faculty costs to be covered in the per student price if a faculty member is participating in the program?

Would you like flight costs separately or included in the program cost? Or do you not require flight costs?

Would you like a PEPA staff member to escort your program the whole time? Or just at the beginning or end or both?

Would you like company visits included in your program? If yes, what type of companies & how many?

What type of cultural activities would you like included in your program?

Any other relevant information you think it is important we know in the development of this program?